



Carroll County Vocational Clients

Inclement Weather Policy

Carroll Transit System

Target Community & Educational Services, Inc. follows Carroll Transit System's closure policy during inclement weather, as announced by TV, radio stations, and the CTS website. You may also check the Home Page on Target's website and/or the Vocational Transportation cell phone voice message for our current operating status during inclement weather. **Target staff will not be contacting you on the status of the delay or closure.**

- If Carroll Transit System is closed all day for inclement weather: Target's Vocational programs are closed.
- If Carroll Transit System has **any** delayed opening (1 or 2 hrs.) for inclement weather: Target Vocational transportation will start 1 hour later than the normal pick up time for clients unless otherwise communicated via phone.
- If Carroll Transit System closes early for inclement weather: Target staff will contact families/caregivers to make transportation arrangements to send individuals home early.
- Carroll Transit System should make **an announcement by 5:30am in the event there is inclement weather.**
- For any delay or closure, it is the individual/guardian's responsibility to call out of work, or arrange your own transportation to and from work. If you call out of work, please contact the Vocational Transportation cell phone, or email Angela Bond (abond@targetcommunity.org), so that attendance for services can be documented for that day. Remember, if you go to work and Target programs are closed there will be no job supports that day.

Employment and Day Supports

Employment and Day Supports, please follow Carroll Transit System's closure policy as announced through various media, and as explained above. Individuals supported in paid positions are to follow their employers' policies concerning weather closures. **For any delay or closure, it is the individual/guardian's responsibility to call out of work or arrange your own transportation to and from work. Target will not assume responsibility to make arrangements when the Target program is not operating or on a delay. Remember, if you go to work and Target programs are closed there will be no job supports that day.** If you call out of work, please contact the Vocational Transportation cell phone, or email Angela Bond (abond@targetcommunity.org), so that attendance for services can be recorded for that day.

Target Community Residential Homes

If the Vocational program is on a delay, residential individuals who receive Target Vocational services, can report to the office at 9:30am. Individuals in a residential home setting will continue to be supported at home if the conditions outside are determined to be unsafe, and if the individuals' day programs are not operating.

If you have any questions regarding your Vocational/Employment services, please contact the Vocational Transportation phone number at 443-789-7382 between the hours of 5am-7pm, or email Angela Bond at abond@targetcommunity.org for more information.

This policy is subject to be reviewed/changed at any time.

For complete details of Target's overall inclement weather policies, please go to the Target website at www.targetcommunity.org and click on "For Clients & Families" in the left sidebar, and then click on "General Information".

Acknowledgement of Inclement Weather Policy

By signing below, I acknowledge that I have received, read and understand the Inclement Weather Policy for Target Community & Educational Services, Inc

Date: _____

Client Printed Name

Client Signature

Parent/Guardian Printed Name

Parent/Guardian Signature